



# Caterpillar Setting. Day- Care Newsletter.

Summer Term 1 of 2.



# Parklanes Wykeham



## Childcare Limited



The Forest Row Centre,  
Lodge lane, Collier Row,  
Romford  
RM5 2LD

info@childcarepwc.co.uk  
www.childcare-pwc.co.uk

On behalf of all the staff at Parklanes Wykeham Childcare Ltd, we would like to wish you and your family an enjoyable Easter break. Thank you all, for your continued support throughout these tough times of Covid-19. We look forward to continue working in partnership with you and your children throughout their sessions with us.

**This will be a 6 week term**

Returning on **Tuesday 19th April 2022** from 9.30am  
& finishing on **Friday 27th May 2022** for the Half term break.



### EASTER HOLIDAY CLUB

21 Barton Rd, Hornchurch, Essex, RM12 4AA

Monday 4<sup>th</sup> April 2022 - Friday 8<sup>th</sup> April 2022 (Week One)

Full day sessions (9.00am – 3.00pm) - **£30.00 per child per day. (Booked in advance)**

Full day sessions (9.00am – 3.00pm) - **£35.00 per child per day. (Drop-in session, not booked)**

If you wish to register please contact 01708 706959 or Bev Nicholls on 07752 546910



Turtle Setting  
Easter Club

#### PLEASE REMEMBER

Morning Session starts at 9.30am

with a prompt pick up at 12.30pm

All Day Session: 9.30am - 2.30pm (5 Hours)

#### Late Collection Fee

There will now be a fee for late collections. You will be issued with a late charge of **£5.00** for every **15 minutes** late.

#### Please Note:

The Fees letter will have to be brought in and signed by a Manager, when fees are paid in order to obtain a receipt. **Please** ensure all BACS payments include your Childs name as a reference. All fees are to be paid in full by the end of the second week, the latest date being

**Friday 27th May 2022.**

A **10% LATE charge** will be added to all late payments after this date unless agreed with Senior Management.

Children will access and will be collected from the outside garden area entrance at

12.30pm & 2.30pm

**Not the centres main entrance.**

### Designated Safety Officers

Mrs B. Nicholls - Lead DSL (Director)

Mr A. Nicholls - Lead DSL (Director)

Teresa - Lead DSL (Senior Manager)

Dawn - Deputy DSL

Louise - Deputy DSL

Lindsay - Deputy DSL

#### Save The Number!

If your child/ren are unwell **OR** will not be attending pre-school.

Please call us on:

**07754 064665**

You may use this number for any other queries you have.

**Bev: 07752 546910**

**Andy: 07763 412496**

### IMPORTANT SAFETY NOTICE FOR ALL PARENTS/CARERS

It has been brought to our attention that cars are still being contently driven too fast within the car park area. Please ensure that you drive slowly & carefully when arriving & leaving the Setting! (Thank-You)

Could all parents please park in the marked bays in the car park. Also if you decide to leave your car unattended, for whatever reason, on the advise of the centre, can you please inform the caretaker! (Thank-You)



Like us on our Facebook Page:

'PWC Ladybirds Butterfly Grasshoppers Caterpillars @parklaneswykehamdaycare'



### This Term's Topics are:

St. George's Day, Music & Movement, Listening & Sounds and The Queens Platinum Jubilee

Week 1: St George & The Dragon Frieze

Week 2: Music & Movement - Parachute & Ribbons

Week 3: Listening & Sounds - Recognising sounds in the Environment

Week 4: Friendship Tree and Mindful Me - Emotions Activity Bingo

Week 5: Jubilee Biscuit/Cake decorating

Week 6: Queen's Platinum Jubilee making Crowns & Picnic

**Breaking up on: Friday 27th May 2022**

**Returning on: Monday 6th June 2022**

Please ensure that you bring your child's **Two-Way Book**, back in the setting, so your child's key-worker can communicate with you. As stated it's a Two-Way Communication Book, so can you please give us feedback if your Key-worker has written something.  
Thank-You.

### Staff Training:

Bev & Teresa - DSL Refresher

Paula - First Aid, EPI Pen & Defibrillator

Mandy - Makaton (Part 2 & 3)

Lindsay - DSL - Designated Safeguarding Lead

Teresa - Mash, Early Help and Youth Information Sharing

### Important Dates for your Diary:

23rd April 2022 - St. George's Day

2nd May 2022 - May Day - Bank Holiday

10th - 16th May 2022 - Mental Health Awareness Week

3rd June 2022 - Queens Platinum Jubilee

### Can you let us know if you have changed your:

- Home Phone Number
- Mobile phone number
- Or your have changed your address



### Lunch & Snack



Can you please ensure that your child's lunch box and snack are healthy and nutritious.

#### LUNCH BOXES!

Please put your child's name clearly on their lunch box & water bottle and ensure the lunch box is plastic and not a material one so we can sanitise.

#### SNACK

Please supply a small snack and ensure that their snack is separate from their lunch box and has their name is clearly marked on it.  
i.e. Piece of fruit & crackers.

**NO COLD CHICKEN NUGGETS CHIPS, BURGERS OR EGGS.**

Milk and water will be supplied by PWC

**Please Do Not include treats like:** sweets, nuts, fizzy drinks, chocolate, peanut, or fruit strings in your child's packed lunch - this includes:

**PEANUT BUTTER OR NUTELLA**

### IMPORTANT! Late Charges!

Please ensure that you collect your child promptly. Any children collected after their designated collection time will be charged **£5.00 for every 15 minutes**

### Polite Notice:

Please ensure that litter is placed in the bins provided on the grounds of the centre



### PWC offer 30 hours free childcare. To apply for 30 hours free childcare, you will need to...

Visit the registration page on Gov.UK website and complete the registration process. If you are eligible, you'll receive a code. Take your code to your childcare provider. Parents need to re-validate their 30hr code each term, if your child's code is **NOT** confirmed & re-validated by the parent/carer by the cut-off date, the short fall of fee's will be the responsibility of the parent/carer. Please inform PWC if your circumstances change in anyway. Thank you!



**Parents will need to validate their code in time to continue to be entitled to the 30hours.**

### Covid-19 Procedures

Parklanes Wykeham Childcare are working closely with current Government Guidelines and local authority policies and procedures regarding childcare services we provide. At present parents will not be allowed within the setting. A member of staff will meet & greet you and your child/ren & sign in/out your child within the setting. Please use the outside garden area for access and collection. We understand that this is a challenging time for all of us and very much appreciate the payments that are still coming through. We are a family business and prompt payment is very helpful with cash flow during this period. Can parents please be aware to give us enough notice if, or when you are returning for our services. Spaces can not be guaranteed, on return, and will not be kept open! **Could Parents/Carers please keep to Social Distancing Rules**

If you have any questions please email [info@childcarepwc.co.uk](mailto:info@childcarepwc.co.uk) or contact Andy/Bev.

Thank you for your co-operation and please stay safe!